

AGENDA

ONTARIO LIBRARY DISTRICT BOARD MEETING

October 10, 2024

5 p.m.

Jean Findley _____ Randall Kirby _____ Patricia Maldonado _____ Lynelle Christiani _____ Siri
Jackman _____ Darlyne Johnson _____ Beulah Carroll _____

This agenda was published October 4, 2024. The public is invited to attend the Board Meetings.

The meeting is held in the library's meeting room. Copies of the agenda are available at the library upon
Publication. These meetings are available on zoom.

Audit : With Brian Richins

- 1) Public and Staff Comments
- 2) Motion to adopt the entire agenda
- 3) Motion to adopt the minutes as printed
- 4) Motion to Pay the current bills as printed
- 5) Unfinished Business:
 - a. Update On the Library
 - b. Parking lot
 - c. Old Bookmobile
- 6) New Business
 - a. Christmas Party
 - b. Anything else to bring before the board

Next Board meeting will be November 14, 2024 at 5 p.m.

ONTARIO LIBRARY DISTRICT BOARD MINUTES

September 12, 2024

5 p.m.

Roll Call: Lynelle Christiani ___Jean Findley___Randall Kirby ___Patricia Maldonado ___Siri Jackman ___Darlyne Johnson___Beulah Carroll___

Guests were David Barron and Anthony Sunseri.

ATEENDES ON ZOOM- 0

The meeting was called to order by Board Chair, Patricia Maldonado at 5:00.

1. Public and Staff comments
 - No comments at this time.
2. Motion to adopt the entire agenda.
 - Lynelle Christiani made a motion to adopt the entire agenda and Randall Kirby seconded the motion. All were in favor. 5/0.
3. Motion to adopt the minutes as printed.
 - Jean Findley made a motion to adopt the minutes as printed and Siri Jackman seconded the motion. All were in favor. 5/0.
4. Motion to pay the bills as printed.
 - Randall Kirby made a motion to accept the bills and Siri Jackman seconded the motion. All were in favor. 5/0.

5. Unfinished Business:

David Barron , Eastern Oregon Hypnosis, met with the board and discussed the possibility of using the meeting room for a free Quit Smoking Seminar. He would like to do it twice but would just do one seminar. He did explain that he would be using hypnosis. Mr. Barron finished with his request and the board will decide later in the meeting to allow him to use the meeting room for his seminar.

A. Update on Library

The library overall seems to be doing fine.

- a. The furnace seems to be doing fine now.
- b. Woodchukar Carpentry finished the new book shelves for the library. They really look nice.

They have finished the work outside, the doors in the meeting room, and the handrails on the stairs. We are very pleased with their work. As items surface we will make a list and get it to them. We know we are going to need shelves for the children's area.

- c. Patricia Maldonado and Darlyne will be going to the Arts and Cultural meeting held at the Cultural Center on Monday . Beulah Carroll will be going to the storytelling event at the Cultural Center on Tuesday.
- d. Darlyne is working on hiring two people. One will be a bookmobile backup and the other one will be a desk and janitor. The janitor is only working two days a week.
- e. Seed catalog is going well. The patrons were wondering if we could add flowers. The board decided not to do this. Darlyne will check with other libraries to see if they are doing the flowers and if so how are they doing it.

B. Parking Lot.

The contractors have been working on getting the parking lot started. They have met with the sidewalk and city officials.

C.. Policy Changes for the Employee Manual

After some discussion the board approved the wording for employees in the Employee manual. See insert.

D. Old Bookmobile

After checking with the State , Darlyne found that the State Library requires a letter indicating why we want to dispose of the old bookmobile. The letter has been sent. Once we get a reply whether we can dispose of it or not Darlyne will let the board know. Jean Findley suggested that when we do get rid of it that we have a legal document from a lawyer so that we do not have any issues involving the bookmobile later on.

New Business:

- a. Meeting in the meeting room-The Greater Idaho

It was requested by Greater Idaho to use the meeting room. Lynelle Christiani made a motion to not approve Greater Idaho using the meeting room due to the political aspects of it, Jean Findley seconded the motion. All were in favor. 5/0.

- a. Anything else to be brought before the board.

After some discussion Randall Kirby made a motion to allow David Barron to use the meeting room one time For his smoking seminary with the possibility of doing it again. Lynelle Christiani seconded the motion. 4 board members approved. Jean Findley abstained.

There being nothing else before the board the meeting was adjourned at 5:53.

Attest

Darlyne Johnson

Regular Full-Time

Employees that have completed the 180 day probationary period and who are regularly scheduled to work 35 or more hours per week.

These hours include nights and Saturdays. A full-time employee generally will work Monday through Friday and have Thursdays off when they work Saturday. Generally, they are eligible for the Company's benefit package, subject to the terms, conditions, and limitations of each benefit program.

The Library Director and Assistant to the Library Director usually work 40 hours per week unless more hours are necessary.

The Library Director and Assistant to the Library Director work nights and Saturdays with exceptions.

The Bookmobile Driver usually works 35 hours a week unless more hours are required up to 40 hours a week.