**Friends of the Ontario Community Library, Inc**

(Established as Friends of the Malheur County Public Library, Inc 03/11/1987)

Meeting Minutes – Board Meeting

Date: March 6, 2025

Meeting was called to order at 4:00PM by Christina Paulsen, President.

Meeting Attendees:

Christina Paulsen, President

Mary Christensen, Vice President

Sheryl Yano, Treasurer

Lisa Reeser, Secretary

Pamela Helfrich, Membership

Darlyne Johnson, Library Representative

Paula Roberts, Member at Large

Guests: Tom Butler, via phone

Agenda

The agenda for this meeting was published March 3, 2025. Mary Christensen made a motion to adopt the current agenda, Pamela Helfrich seconded the motion. All were in favor; the agenda was adopted.

Minutes

Meeting minutes from February 6, 2025, were emailed to all who were present at the meeting. Sheryl Yano made a motion to adopt the *February 6, 2025 meeting minutes* as printed, Paula Roberts seconded the motion. All were in favor; the agenda was adopted.

The Friends of the Library Board received an update from Tom Butler regarding the Stowe Endowment Fund and Committee via phone. Mr. Butler explained the origination of the fund, how it has been managed and what the fund looks like, moving into the future.

Treasurers Report: Sheryl Yano

* Overall Finance Balances
  + There were no new updates regarding finance balances. Sheryl Yano will give Darlyne Johnson the final numbers for the membership drive once she has them. Sheryl Yano will also write the check to the Ontario Community Library from the Stowe Endowment Fund account that was voted on during the February 6th, 2025 Friends of the Library meeting.
* Status of Vanguard Account
  + Darlyne Johnson reported it will cost the Friends of the Library money to close the Vanguard account. The FoL board is considering moving this money into a CD, but it is an ongoing discussion at this time.
* Taxes and End of Year Financial Reports
  + No new updates

Old Business

* Friends of the Library Membership Drive
  + Pamela Helfrich reported that she will have a report for the April meeting with final numbers of the membership drive.
* Barker Fund update
  + Darlyne Johnson has started researching books to spend this money on. Once she receives the check from Sheryl Yano, she will start the purchasing process.

New Business

* National Library Week Baskets
  + Dorreen and Darlyne are working on putting three raffle baskets together for National Library Week that the Friends of the Library are sponsoring.
* Upcoming Library events
  + Local Authors night on Tuesday, April 8th during Library Week, The Friends of the Library Board has been asked to reach out to Darlyne Johnson with any local author names.
  + Pamela Helfrich made a motion to send Sherri Hironaka a gift and card during National Volunteer Week, which is the 3rd week of April, to thank her for her many years of service to the Friends of the Library. Christina Paulsen seconded the motion; all voted in favor. Pamela Helfrich will be in charge of putting it all together. The current board and library staff can sign the card.
  + The National Library Week theme is “Whatever Draws You In”

Notes/New Actions - None

Next meeting is April 3rd at 4:00PM at the Ontario Community Library.

Adjournment: 5:08pm

Respectably submitted,

Lisa Reeser