

ONTARIO LIBRARY DISTRICT BOARD MINUTES

January 9, 2025

5 p.m.

Roll Call: Lynelle Christiani ___ Jean Findley _____ Randall Kirby _____ Patricia Maldonado _____ Siri Jackman _____ Darlyne Johnson _____ Beulah Carroll _____

Siri Jackman and Patricia Maldonado were excused.

ATEENDES ON ZOOM- 1

The meeting was called to order by Board Co-Chair, Randall Kirby at 5:00.

1. Public and Staff comments
 - No comments at this time.
2. Motion to adopt the entire agenda.
 - Jean Findley a motion to adopt the entire agenda and Lynelle Christiani seconded the motion. All were in favor. 3/0.
3. Motion to adopt the minutes as printed.
 - Jean Findley made a motion to adopt the minutes as printed and Lynelle Christiani seconded the motion. All were in favor. 3/0.
4. Motion to pay the bills as printed.
 - Lynelle Christiani made a motion to accept the bills as printed and Jean Findley seconded the motion. All were in favor. 3/0.
5. Unfinished Business:
 1. Update on Library

The library overall seems to be doing fine.

- a. The furnace did have some issues but seems to be doing fine now.
- b. John Schram, a library patron, has passed and his family and friends have donated money in his names. We will use the money to purchase adult non-fiction books.
- c. It was decided to change where we go for next year's Christmas party. We will check on having it at the library and have it catered,
- d. Anthony Sunseri requested our auditor's name. The name and address were given to him. Also, the auditor papers are at the library with that information available to the public.
- e. The library has three board members up for reelection this year. They are Jean Findley, Lynelle Christiani and Siri Jackman. The first day to file is 2-8 and the last day is 3-20.
- f. The state is working on a date for our public meeting law class. Will be in May or June.
- g. The library will start working on the budget information. The library received its tax information today.
- h. The building and bookmobile insurance went up 10% . The building was assessed at a higher value is one reason the bill was higher. It may go up between 10-15 % again next year. They are working on having a person come and reevaluate the building. The insurance does cover the board, staff and the bookmobile besides the building and its contents.

- i. We have called Brian Richins about the audit bill as he did tell us if we had someone review the books before they received them our bill would be less. Brian did approve Judy Snyder
- j. Now we must do 1099 for everyone. The library will verify and send the ones that are required. Stephen Long, CPA, is working with us.
- k. Winter read reading program began the 8th of January. We are doing very well. We have at least 69 signed up.
- l. Our webpage needs to be accessible to all. Streamline (webpage) is helping us do this. It will cost more money, but they will make sure we are in compliance with State and Federal laws.
- m. The library is working on interviewing people for the Bookmobile assistant to replace the current bookmobile driver when they retire.
- n. OSHA has decided that COVID is an occupational illness. We will make sure we record everything correctly for the yearly injury report.

2. Policy update:

American Library Associations information on meeting room usage and Baker County's meeting room policy was discussed. The library is waiting to hear from the legal department of SDAO on meeting room policies. The board tabled further discussion till the next meeting till we have more information.

6. New Business

a. TVCC library cards.

After some discussion the board decided to continue letting the TVCC staff and students get a Ontario card without being charged.

b. Anything else to be brought before the board.

Comic Con will be March 15th and 16th . Randall Kirby will work with the library to have a program prior to that weekend with one of the attendees.

Next board meeting will be February 13 , 2025 at 5 p.m.

There being no other business the meeting was adjourned at 5:49.

Attest

Darlyne Johnson